

## Hertfordshire County Netball Association

### Financial Support — Policy and Application Form

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*HCNA reinvests into the grassroots game. This policy offers financial support to affiliated clubs and individuals to help them grow participation, sustain netball activity in Hertfordshire, and respond to unexpected difficulties.*

#### At a glance

<b>Who can apply</b>	Clubs and individuals affiliated to England Netball through HCNA
<b>Maximum award</b>	£1,000 per applicant per netball year (typical awards £100–£500)
<b>Frequency</b>	One Grant per applicant per year (Hardship Support separate)
<b>How to apply</b>	Email a completed form to <a href="mailto:hertsnetballtreasurer@gmail.com">hertsnetballtreasurer@gmail.com</a>
<b>Decision time</b>	Within 6 weeks of submission
<b>Match funding</b>	May be required depending on the grant type or amount

#### 1. Who can apply

The fund is open to both clubs and individuals.

##### A club must:

- Be affiliated to England Netball through HCNA and up to date with affiliation fees
- Meet England Netball's safeguarding requirements
- Have no outstanding debts to HCNA

New clubs affiliated for less than 12 months may apply where there are exceptional reasons — please contact the Treasurer first.

##### An individual must:

- Be affiliated to England Netball and to HCNA
- Reside in Hertfordshire
- Play for a Hertfordshire-affiliated netball club or attend a Hertfordshire school

Where the individual applicant is under 18, a parent or guardian must co-sign the application.

#### 2. What we'll fund

Two routes, open to both clubs and individuals:

- **Grant** — for equipment, projects that grow participation, or events that strengthen netball in Hertfordshire. An individual may apply where they are leading a project that benefits netball in the county (not solely themselves).
- **Hardship Support** — discretionary, smaller awards to help a club or individual through unexpected financial difficulty (e.g. court-hire shortfall, an urgent kit need, or fees that have become unaffordable). Apply by emailing the Treasurer directly with a short description; no full form required.

Note that HCNA has a separate Grant & Mentoring Scheme to develop coaches and an Officials Grant Scheme to develop umpires in Hertfordshire. Details of how to apply for these schemes are on the HCNA website - <https://hertfordshire.englandnetball.org/information/application-forms-docs>.

### 3. What we won't fund

- Costs already incurred before the date of application
- Travel costs unconnected with HCNA-affiliated netball activity
- Items that benefit one person privately with no wider netball purpose (e.g. routine personal kit unrelated to a project)
- Activity that does not comply with England Netball rules, safeguarding or insurance requirements
- Alcohol, prize money, or fines and penalties

### 4. Amounts and frequency

- **Maximum per Grant:** £1,000.
- **Typical awards:** £100–£500 for club equipment or small projects; up to £1,000 for larger development projects.
- **Frequency:** one Grant per applicant (club or individual) per netball year (1 September – 31 August). Hardship Support is separate and considered on its own merits.
- **Match funding:** may be required depending on the grant type or amount. Where required, match funding can come from the applicant's own funds or another source (e.g. a club's reserves, a Sport England or National Lottery grant, an employer).
- **Partial awards:** HCNA may award less than the amount requested.

### 5. How decisions are made

A Funding Panel of the Treasurer and at least two other Committee members reviews applications. Applications are considered on a rolling basis; you will receive a decision within 6 weeks of submission.

Decisions are based on:

- Fit with HCNA's mission and England Netball's strategy
- Number of netballers who will benefit
- Inclusion and accessibility impact (including reach into under-represented groups)
- Value for money and deliverability
- Sustainability of the outcome beyond the funded activity

Conflicts of interest are declared at the start of each Panel meeting and recorded; any Panel member with a conflict will recuse themselves from the relevant decision. All decisions are final, but feedback is available on request.

### 6. If your application is successful

- Payments are made by bank transfer in line with HCNA's financial controls policy.
- Where practical, HCNA will pay providers (e.g. an equipment supplier) directly rather than reimburse the applicant.
- Within three months of using the funds, send the Treasurer a short report: what was done, how many netballers benefited, and copies of receipts or invoices. A photo or quote for HCNA communications is welcome but not required.
- Funds not used for the approved purpose must be returned. Non-compliance may affect future eligibility.

## 7. Safeguarding, data and governance

All funded activity must comply with England Netball's safeguarding, equality and health and safety policies. HCNA holds and processes the information on this form to administer the fund only, in line with HCNA's Privacy Notice.

This policy is consistent with the principles of Tier 1 of Sport England's Code for Sports Governance and the England Netball Region and County Governance Toolkit. It is reviewed annually by the HCNA Committee.

*Policy version: v1.0 | Approved by HCNA Committee: 07-June-2026 | Next review: 06-June-2027*



## Hertfordshire County Netball Association

### Grant — Application Form

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Please complete and email to [hertsnetballtreasurer@gmail.com](mailto:hertsnetballtreasurer@gmail.com). Read the Financial Support policy first.

#### Your details

Tick to indicate whether you are applying as a club or as an individual:

Club       Individual

Name of club or individual

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England Netball affiliation  
no.

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Hertfordshire club or  
school (individuals only)

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Hertfordshire address  
(individuals only)

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Contact name and role  
(clubs only)

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Email

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Phone

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#### Your request

In up to 200 words, describe what you want to do and why. (Equipment? A project? An event?)

Amount requested (£)

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Match funding from  
elsewhere (£)

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Source of match funding

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### Budget breakdown

Item	Cost (£)
<b>Total</b>	

### Impact

*Who will benefit, and how many netballers? How does this support the growth or sustainability of netball in Hertfordshire? (up to 150 words)*

### Supporting documents

Please attach any relevant quotes, invoices, or other supporting documents to your email.

### Declaration

I confirm that the information provided is accurate, that the funds will be used solely for the purpose described, and that I will provide a short report and evidence of expenditure within three months of the activity. I confirm that the applicant meets the eligibility criteria in the policy.

**Signed (typed name)**

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**Role / capacity**

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**Date**

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*If the applicant is under 18, a parent or guardian must also sign:*

**Parent / guardian name**

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**Signed (typed name)**

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**Date**

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